



# City of Austin Police Retirement System

## NOTICE REGARDING ELECTION OF BOARD OF TRUSTEES MEMBERS

To All Police Officer Members of the Retirement System  
From John Ross, Election Committee Chairperson  
Date October 1, 2009


Pursuant to the Act governing the Austin Police Retirement System (Article 6243n-1, V T C S , as amended effective September 1, 2009), an election is to be held to elect two police officer members of the Board of Trustees, each of whom will be elected for a term of four years. Each candidate must be on the police officer employee payroll and must be a member of the System, eligibility to serve will be verified by a computer listing of active members.

Police officer members of the System who wish to have their names placed on the ballot as a candidate must submit to the Election Committee a written Statement of Interest to serve on the Board. **That Statement of Interest must be received by the Election Committee no later than October 22, 2009**, and must include the following:

- 1 Name;
- 2 Length of Police Department employment,
- 3 Job title (if applicable) and a brief description of area of responsibility (if applicable), and
- 4 A brief personal statement of reasons for wanting to serve on the Board

A candidate may, but is not required to, include a photo for publication. The Statement of Interest should be mailed or delivered to the Election Committee in care of the Chief Executive Officer at the address shown below. Anyone mailing a Statement of Interest should do so promptly, in order to insure that it is received by the deadline.

Sincerely,

  
John Ross

POLICE OFFICER AND RETIREE MEMBER

PRELIMINARY ELECTION TIMETABLE FOR POLICE RETIREMENT BOARD

August 19, 2009- Board Meeting- Police Retirement Board reviews procedures for Retirement Board Elections

August 19, 2009- Board Meeting- Police Retirement Board reviews and approves 1) Timetable For Police Retirement Board Elections, 2) Police Retirement Board Election Procedures

September 16, 2009 Board Meeting- The Election Committee (EC) Chairperson and the Election Committee (three members) is appointed by the Board Chairperson from among the members not in the election process

October 1, 2009- (EC) Chairperson notifies all eligible members that a formal Statement of Interest in board position will be received from prospective candidates for a three-week period

October 22, 2009- Statements of Interest due to (EC) Chairperson

October 28, 2009- (EC) convenes to determine eligibility of officer members and retiree members that filed statements

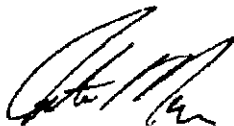
November 18, 2009- (EC) Chairperson submits list of qualified candidates and their Statements of Interest to the Chief Executive Officer for posting on the ballot. (EC) Chairperson notifies all eligible members of upcoming election by sending by mail a list of official candidate's with Statements of Interest (pictures if applicable) along with a ballot and postage paid envelope

December 11, 2009- Election Day- Under direction of the EC, tabulation of votes will start promptly following the election. The EC may secure assistance of staff members to count the votes

December 16, 2009- Final day for counting ballots (EC) announces winners. Challenges must be submitted in writing to (EC) within five days of this announcement.

December 23, 2009- Official declaration of election results, if not contested. If contested, results are announced after resolution of issues. The (EC) will publish official results to the Police Members and Retired Members of the Austin Police Retirement System

As approved by the Board of Trustees at the Regular Board Meeting held on August 19, 2009



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Chair, Peter Morn