

POLICE OFFICER AND RETIREE MEMBER

PRELIMINARY ELECTION TIMETABLE FOR POLICE RETIREMENT BOARD

August 19, 2009- Board Meeting- Police Retirement Board reviews procedures for Retirement Board Elections.

August 19, 2009- Board Meeting- Police Retirement Board reviews and approves 1) Timetable For Police Retirement Board Elections, 2) Police Retirement Board Election Procedures.

September 16, 2009 Board Meeting- The Election Committee (EC) Chairperson and the Election Committee (three members) is appointed by the Board Chairperson from among the members not in the election process.

October 1, 2009- (EC) Chairperson notifies all eligible members that a formal Statement of Interest in board position will be received from prospective candidates for a three-week period.

October 22, 2009- Statements of Interest due to (EC) Chairperson.

October 28, 2009- (EC) convenes to determine eligibility of officer members and retiree members that filed statements.

November 18, 2009- (EC) Chairperson submits list of qualified candidates and their Statements of Interest to the Chief Executive Officer for posting on the ballot. (EC) Chairperson notifies all eligible members of upcoming election by sending by mail a list of official candidate's with Statements of Interest (pictures if applicable) along with a ballot and postage paid envelope.

December 11, 2009- Election Day- Under direction of the EC, tabulation of votes will start promptly following the election. The EC may secure assistance of staff members to count the votes.

December 16, 2009- Final day for counting ballots: (EC) announces winners. Challenges must be submitted in writing to (EC) within five days of this announcement.

December 23, 2009- Official declaration of election results, if not contested. If contested, results are announced after resolution of issues. The (EC) will publish official results to the Police Members and Retired Members of the Austin Police Retirement System.

As approved by the Board of Trustees at the Regular Board Meeting held on August 19, 2009.



Chair, Peter Morin